# Florida Children and Youth Cabinet

Technology Workgroup

# December 8, 2017

# 3:00 p.m. - 5:00 p.m. EST

Department of Children and Families

Building 1, Room 132

1317 Winewood Blvd., Tallahassee, FL 32399

**Join by Phone: 1-888-670-3525; Conference ID: 450-816-1561**

# Meeting Summary

# *Note: The following is a summary of the highlights of the proceedings and is not intended to be construed as a transcript. To obtain meeting materials, please visit www.flgov.com/childrens- cabinet.*

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**Attendance Summary**

**Florida Children and Youth Cabinet Technology Workgroup members in attendance**:

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| * Victoria Zepp, Chair of Technology Workgroup | * Melanie May, Office of Early Learning |
| * Andre Smith, Department of Education | * Fred Knapp, Agency for State Technology |
| * Greg Ramsey, Guardian ad Litem | * Meghan Murray, Agency for Persons with Disabilities |
| * Melanie May, Office of Early Learning | * Andre Smith, Department of Education |
| * Scott Jecko, Agency for State Technology |  |

**Member Representatives via Phone**:

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| * Sandy Neidert, Office of State Courts Administrator | * Geoff Fulcher, Department of Juvenile Justice * Heidi Fox, Agency for Health Care Administration |

**Guests on conference call**:

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| --- | --- |
| * Sue Gallagher, Children’s Services Council of Broward County * H.Kay Howard, Third Sector Capital Partners | * Amy Hawn Nelson, Actionable Intelligence for Social Policy |

**Staff in attendance**:

Meeting Start Time: 3:00 p.m.

Meeting End Time: 4:49 p.m.

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| * Lindsey Zander, Executive Director * Brian Menard, Gubernatorial Fellow |

**Call to Order and Welcome**

## Chair Victoria Zepp called the Florida Children and Youth Cabinet (CYC) Technology Workgroup meeting to order and welcomed everyone in attendance.

Chair Zepp provided a recap of the CYC meeting held on Monday, November 13, 2017. Key takeaways from the meeting included the need to continue communicating with department leadership from the agencies that the Technology Workgroup represent, in order for to ensure that everyone remains informed of the workgroup’s progress.

The Technology Workgroup will be sharing a list of the Technology Workgroup liaisons with each agency leader on the CYC. Each liaison within the Technology Workgroup will also provide a bulleted summary of the technological progress that each agency is making towards fulfilling the CYC’s three initiatives.

**Action Item #1**: Share list of the Technology Workgroup liaisons to each department leader within the CYC.

**Action Item #2**: Each Technology Workgroup liaison will provide a summary of their department’s technological progress towards fulfilling the CYC’s three initiatives.

# **Children and Youth Cabinet Website**

Chair Zepp met with the Chief Information Office in the Governor’s office to discuss the creation of a web portal for the CYC website. Chair Zepp would like to create a subgroup within the Technology Workgroup to design a web portal specifically for the CYC. A graduate student from FSU’s College of Communication and Information has also expressed interest in assisting. Melanie May from the Office of Early Learning will assist Chair Zepp.

**Action Item #3**: Chair Zepp will meet with Melanie May to discuss development of the CYC web portal.

## **Presentation on Broward Pilot Program by Sue Gallagher, Children’s Services Council of Broward County**

Sue Gallagher and Amy Nelson provided a presentation on the Broward Pilot Program data integration system.

**Action Item** **#4**: Sue Gallagher to send Scott Jecko an email regarding MOUs for further information on state laws and guidelines for data sharing. The Agency for State Technology (AST) administrative rules and standards will provide added clarification. Chair Zepp also recommended that Sue and Amy look into USF’s cybersecurity division.

## **Presentation on Florida Navigator by Meghan Murray, Agency for Persons with Disabilities**

Meghan Murray with the Agency for Persons with Disabilities provided a presentation on the new Florida Navigator website. The Florida Navigator is an online tool that connects people to state service resources. Chair Zepp suggested that because the Florida Navigator and Community Resource Directory are manually populated, that may present a challenge in the future as resources and service listings change. The Florida Navigator system will require manual, semi-annual updating.

## **Presentation on AST Initiatives by Scott Jecko, Agency for State Technology**

Scott Jecko with the Agency for State Technology reviewed state regulations regarding data sharing in Florida. Scott provided an overview of the AST website (<https://www.ast.myflorida.com/>) and asked for any feedback on the site and AST’s oversight standards overall. Check with Chair Wansley Walters regarding transition materials for future cabinet members and future state administrations.

**Transition Materials**

The need for both a strategic plan and transition materials, which address milestones passed and future goals to achieve for the CYC, was brought up.

**Action Item** **#5**: Inform the CYC of the importance of developing a strategic plan and transition materials at the next cabinet meeting.

**Public Comment**

There was no public comment.

**Closing**

The next full CYC meeting will be held January 22, 2018 in Tallahassee, Florida.

The next Technology Workgroup meetings will be:

* Friday, January 12th, 3-5 p.m.
* Friday, February 23rd, 3-5 p.m.

**Adjournment**

The meeting was adjourned at 4:49 p.m.